

Leland Maurello

4 Mountain Way
West Orange, NJ 07052
Leland@TheBrightroom.biz
Business: +)%((+*++\$

*Seeking a position in MIS / IT department to further networking
and corporate IT integration skills & provide service to internal and external clients*

Work Experience

The Brightroom Biz, LLC: 2001-Present

The Brightroom is my own consulting company providing computer related services to both individuals and small business. Products and services range from page layout, to websites, computer hardware and network installations. Clients include:

CuffAndBangle, a division of TopButton.com, Millburn NJ - 2010

Provided data entry of over 500 products with descriptions, graphics and pricing to a proprietary e-commerce system.

Achievements: Launched social networking campaign & configured various portals & started blog in Wordpress, Buzz & Twitter.

TechDesigno: West Orange, NJ - 2006-2008

www.techdesigno.com . Set up websites for customers, field service for software and hardware, various office duties.

Achievements: introduced CEO to open source CMS web systems (Joomla) and CRM (VTiger). Subcontracted field service work through Nexicore for Staples EZ-Tech.

Richmond Indie Radio: Richmond VA 2001

Website + back-end computer / recording infrastructure implementation with real-time media streaming through Nullcast over Suse Linux.

Circuit City: Richmond, VA - 1994-2000

MIS / IT: Level II & Level III helpdesk. **Achievements:** Graphic, well written documentation of procedures, installations, wiring diagrams, network diagrams. Multi city rollout of laptops to 150+ division & store managers. Responsible for departmental moves. Maintained Banyan Vines and NT Networks assigning departmental scanners, printers, other resources.

Recruitment Advertising: produced line and display ads for major publications throughout the US. **Achievements:** Introduced Circuit City to then nascent internet recruitment advertising. Repaired / upgraded Macintosh computers that MIS did not support.

General Skills

Platforms: PC / Macintosh / Linux / Unix, familiar with interoperable file formats in all three systems, and hardware build / replacement.

Software: All Office software (Microsoft / Open Office), Adobe Creative Suite including Premier and Flash, Dreamweaver, FTP, remote Shell Access. Various helpdesk ticketing systems, networking admin software, and backend systems.

Web Software: Install, customize and utilize various Content Management Systems, Merchant Cart systems, and Customer Relation Management systems, setup & configuration of LAMP and WAMP environments.

Troubleshooting: Accomplished at manually removing viruses, malware, buggy registry problems, and misbehaving software. Familiar with installing basic Linux drivers, and diagnosing Windows issues and doing file recovery from failing drives and corrupted operating systems using Linux boot disks.

Excellent track record of solving problems over the phone, very patient and thorough in walking users through diagnostic and hardware tests.

Hardware / Software

Hardware: Proficient in disassembling and reassembling hardware, from AS-400's to Laptops. Familiar with wiring closets for both phone and networking, cubicle wiring, and wiring diagnostic tools. Studied for and passed A+ tests at Circuit City

Networking : Novell certified many years ago (token ring network), Banyan and Microsoft NT Networking certified at Circuit City. Familiar with server based and peer-to-peer small office and home networking systems

Software: Studied programming at Albany State University, currently use PHP, ASP, (internet) and VBScript (MS Office)

Education

State University of NY at Albany: Major; Theater, Minor; Music. Electives in Computer Science, Math, Physics, Art.

Circuit City: Banyan Network Administrator, Studied for (and passed) A+ exams, studied for MCSE, Departmental Move Coordinator.